Private and Confidential

Ms Sophia Butt
Park Grange Medical Centre
141 Woodhead Road
Bradford
West Yorkshire
BD7 2BL

Improving Practice Questionnaire Report

Park Grange Medical Centre

October 2012





Ms Sophia Butt
Park Grange Medical Centre
141 Woodhead Road
Bradford
West Yorkshire
BD7 2BL

1 Northleigh House Thorverton Road Matford Business Park Exeter EX2 8HF

> t 0845 5197493 f 01392 824767

e enquiries@cfep.co.ukw www.cfepsurveys.co.uk

24 October 2012

Dear Ms Butt

This report outlines your patient feedback from the Improving Practice Questionnaire (IPQ). Your results have been illustrated in tables and graphs with associated benchmarks where applicable. Details of score calculation and statistical methods have been provided to help you in the interpretation and understanding of your results. You will also receive an A4 poster summarising your results and a certificate of completion which you may like to display to patients to indicate that you value their views in order to inform positive change within your practice.

If you are carrying out this survey in order to help meet the requirements of the patient participation directed enhanced service (DES) for GMS contract, a guidance template for discussion of these local survey findings and an action plan have been included which may help facilitate discussions with your patient reference group (PRG).

The format of this report has been updated, which we hope will provide you with a clearer picture of performance.

We hope these results give you useful feedback as to how patients rated the practice and its service, and provide you with a basis for reflection. In order to enable us to improve our services we would be grateful if you could complete a feedback form using the following link:

http://www.cfepsurveys.co.uk/questionnaires/feedback/default.aspx?psid=140878

Please contact the office on 0845 5197493 or reports@cfep.co.uk if you require further information about your report.

Yours sincerely

Helen Powell Survey Manager

Report Contents

Introduction

Your patient feedback	
Distribution and frequency of ratings (table 1)	P1
Your mean percentage scores and benchmarks from all participating practices (table 2, graph 1)	P2
Your mean percentage scores and benchmarks by practice list size (table 3, graph 2)	P3
Your patient demographics (table 4)	P4
Your patient comments	P5

Supporting documents Details of score calculation Explanation of quartiles Page by page guide to the interpretation of your report Sample questionnaire Feedback form



Introduction

About the IPQ

The IPQ is a well-established questionnaire widely used in the UK.

Since 2004, over 3,000,000 patients have completed an IPQ providing valuable patient feedback to over 4,000 practices and over 16,000 health practitioners, many of these practices and health practitioners having completed the survey on more than one occasion.

Extensive published validation studies (please see http://www.cfepsurveys.co.uk/library/publications.aspx) have established that the IPQ is a reliable and sensitive tool: accurately measuring patient satisfaction in designated areas and is sensitive to change - if the IPQ is carried out on more than one occasion any change in patient perception of service can be clearly and reliably monitored.

This report outlines the feedback that has been collected and analysed from a sample of your patients. Full explanation on how to interpret this information can be found in the report. We hope that this feedback is useful and a basis for reflection.

A sample of the IPQ questionnaire is included at the end of this report for reference.

About the benchmarks

Benchmarks are a useful guide as to how your practice performed in relation to all the practices who have carried out an IPQ survey. Benchmark data provided relates to either all practices or according to practice list size (the practice list size benchmarks displayed in this report are representative of your practice), as we have established this plays a part in scores achieved. However, it should be noted that other factors such as geographical location and clinical setting may also affect scores and benchmarks may not always be truly representative. Furthermore as it is not mandatory for a practice to carry out an IPQ survey, benchmarks provided are effectively based on data collected from a *volunteer* sample. Volunteer samples often perform better than an 'average' sample which could make the benchmarks provided artificially high.

Your feedback

From the report you will be able to clearly pinpoint areas where you scored well and also those areas where you might feel that improvements may be needed. However, it is advisable to take time to assimilate all the feedback and to avoid scanning the report and noting specific scores on which too much emphasis can be placed. In fact, the clearest reflection of patient satisfaction can often be seen in the frequency and distribution of patient ratings and in their written comments.

A page by page guide to the interpretation of your report has been incorporated in the supporting documentation at the end of this report which you may find useful.

Other useful information

Together with your report you will receive:

- An A4 poster: to enable you to share the results of your local survey with the patients in your practice.
- A 'Guidance template for discussion of local findings and action plan': completion of which may help you meet the requirements of the patient participation directed enhanced services (DES) for GMS contract, if required.

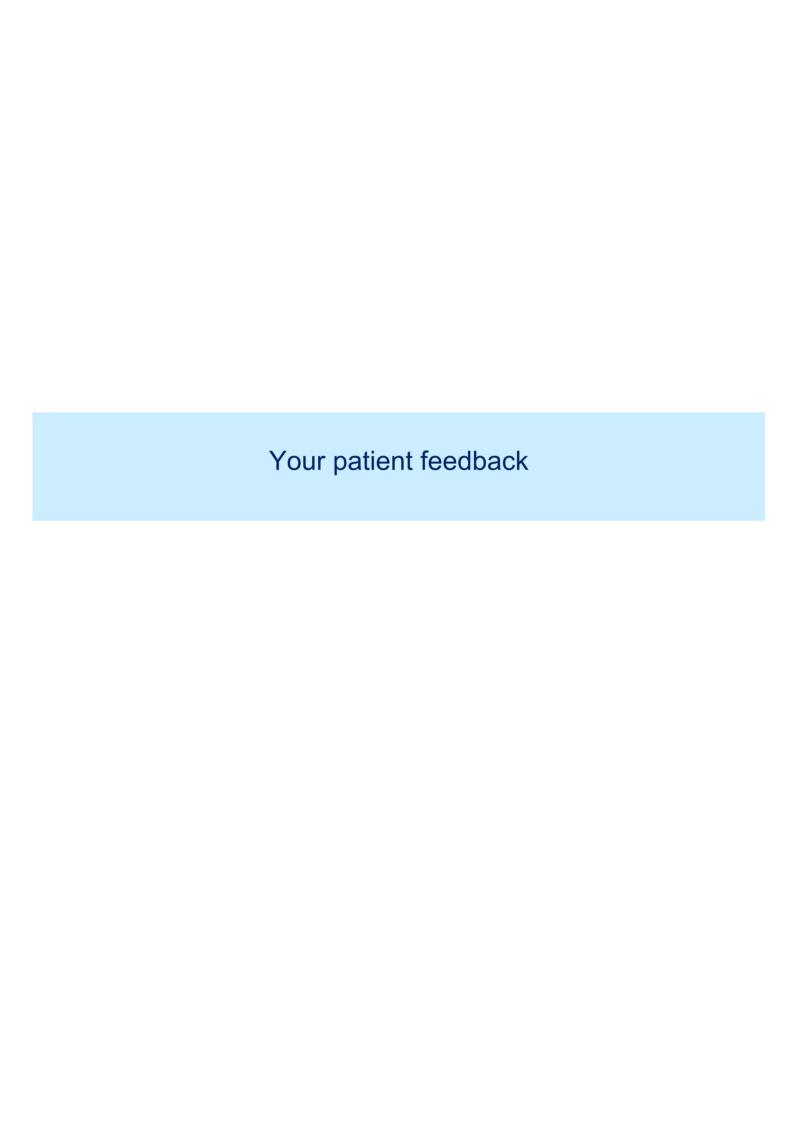


Table 1: Distribution and frequency of ratings, questions 1-28

Question	Poor	Fair	Good	Very Good	Excellent	Blank/spoilt
Q1 Opening hours satisfaction	1	5	21	25	14	0
Q2 Telephone access	0	5	27	17	14	3
Q3 Appointment satisfaction	0	11	18	19	17	1
Q4 See practitioner within 48hrs	0	7	18	14	24	3
Q5 See practitioner of choice	2	10	16	19	14	5
Q6 Speak to practitioner on phone	6	8	19	16	11	6
Q7 Comfort of waiting room	0	4	25	18	18	1
Q8 Waiting time	0	12	26	17	9	2
Q9 Satisfaction with visit	0	2	19	16	29	0
Q10 Warmth of greeting	0	4	17	16	28	1
Q11 Ability to listen	0	3	13	21	27	2
Q12 Explanations	0	3	18	17	26	2
Q13 Reassurance	0	4	16	21	22	3
Q14 Confidence in ability	0	2	15	18	28	3
Q15 Express concerns/fears	0	2	17	22	20	5
Q16 Respect shown	0	2	15	18	30	1
Q17 Time for visit	0	3	14	19	26	4
Q18 Consideration	0	3	19	20	23	1
Q19 Concern for patient	0	2	22	20	20	2
Q20 Self care	0	3	17	17	26	3
Q21 Recommendation	0	4	16	11	28	7
Q22 Reception staff	0	3	17	14	31	1
Q23 Respect for privacy/confidentiality	0	2	16	12	33	3
Q24 Information of services	0	4	20	14	25	3
Q25 Complaints/compliments	0	4	22	21	12	7
Q26 Illness prevention	0	6	22	19	14	5
Q27 Reminder systems	0	3	28	16	14	5
Q28 Second opinion / comp medicine	0	6	20	13	15	12

Blank/spoilt responses are not included in the analysis (see score explanation)



Table 2: Your mean percentage scores and benchmarks from all participating practices

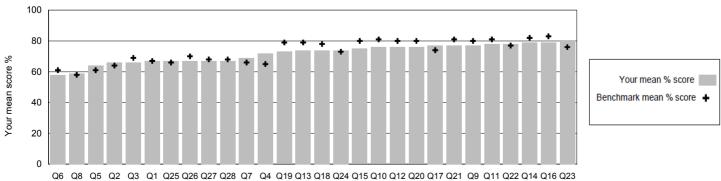
	Your mean		Benc	hmark da	ıta (%)*		
	score (%)	National mean score (%)	Min	Lower	Median	Upper quartile	Max
About the practice							
Q1 Opening hours satisfaction	67	67	44	62	66	71	99
Q2 Telephone access	66	64	24	56	64	72	99
Q3 Appointment satisfaction	66	69	37	64	69	74	99
Q4 See practitioner within 48hrs	72	65	25	57	65	72	99
Q5 See practitioner of choice	64	61	24	53	60	69	99
Q6 Speak to practitioner on phone	58	61	31	54	61	67	99
Q7 Comfort of waiting room	69	66	31	61	66	72	100
Q8 Waiting time	59	58	24	51	57	63	99
About the practitioner							
Q9 Satisfaction with visit	77	80	49	76	80	84	99
Q10 Warmth of greeting	76	81	50	78	82	86	99
Q11 Ability to listen	78	81	50	78	82	86	100
Q12 Explanations	76	80	49	77	81	84	100
Q13 Reassurance	74	79	49	75	79	83	100
Q14 Confidence in ability	79	82	50	79	83	86	100
Q15 Express concerns/fears	75	80	50	76	80	84	100
Q16 Respect shown	79	83	50	80	84	88	100
Q17 Time for visit	77	74	46	70	74	79	100
Q18 Consideration	74	78	48	74	78	82	100
Q19 Concern for patient	73	79	48	75	79	83	100
Q20 Self care	76	80	51	78	81	85	99
Q21 Recommendation	77	81	46	77	81	85	100
About the staff	70		4.0			0.1	
Q22 Reception staff	78	77	40	72	76	81	99
Q23 Respect for privacy/confidentiality	80	76	45	72	76	80	100
Q24 Information of services	74	73	43	69	73	77	100
Q25 Complaints/compliments	67	66	42	62	66	71	100
Q26 Illness prevention	67	70	46	66	69	73	100
Q27 Reminder systems	67	68	43	63	67	72	99
Q28 Second opinion / comp medicine	67	68	44	63	67	72	99
Overall score	72	70	46	66	69	73	100
		, 0	. •			, •	.00

Your mean score for this question falls in the highest 25% of all means Your mean score for this question falls in the middle 50% of all means Your mean score for this question falls in the lowest 25% of all means

Please note the reliability of your patient feedback may be marginally reduced if less than 25 patient ratings per question is achieved (see table 1). In the event that there are less than 5 patient responses for any question, the corresponding score will not be illustrated.

Please see the supporting documents at the end of this report for percentage score calculation and quartile information.

Graph 1: Your mean percentage scores in ascending order of performance with benchmark mean scores from all participating practices





^{*} Based on data from 3,027 practices surveyed between April 2008 and March 2011 with 25 or more responses.

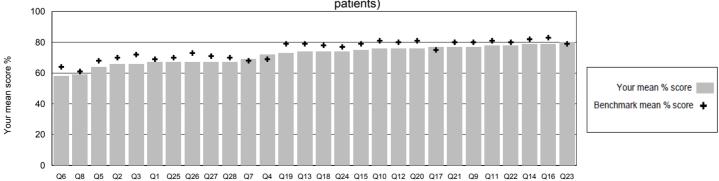
Table 3: Mean percentage scores and benchmarks by practice list size (2001-4000 patients)

	Your mean Benchmark data (%)*						
	score (%)	National mean score	Min	Lower quartile	Median	Upper quartile	Max
About the practice						<u>'</u>	
Q1 Opening hours satisfaction	67	69	45	64	69	74	98
Q2 Telephone access	66	70	33	63	71	79	99
Q3 Appointment satisfaction	66	72	39	66	73	79	98
Q4 See practitioner within 48hrs	72	69	31	62	70	78	98
Q5 See practitioner of choice	64	68	37	61	69	76	98
Q6 Speak to practitioner on phone	58	64	33	58	65	71	98
Q7 Comfort of waiting room	69	68	31	62	69	75	97
Q8 Waiting time	59	61	30	53	61	68	97
About the practitioner							
Q9 Satisfaction with visit	77	80	53	76	81	85	99
Q10 Warmth of greeting	76	81	57	77	82	86	99
Q11 Ability to listen	78	81	57	77	82	86	99
Q12 Explanations	76	80	54	76	81	85	99
Q13 Reassurance	74	79	54	74	79	84	98
Q14 Confidence in ability	79	82	57	78	83	87	99
Q15 Express concerns/fears	75	79	54	75	80	85	99
Q16 Respect shown	79	83	58	79	84	88	99
Q17 Time for visit	77	75	47	70	75	80	98
Q18 Consideration	74	78	54	73	78	83	98
Q19 Concern for patient	73	79	54	74	79	84	99
Q20 Self care	76	81	66	77	82	86	99
Q21 Recommendation	77	80	53	76	81	86	98
About the staff	.,	- OO	- 33	70	01	00	30
Q22 Reception staff	78	80	50	76	81	85	99
Q23 Respect for privacy/confidentiality	80	79	54	75	80	84	98
Q24 Information of services	74	77	52	72	77	81	98
Finally							
Q25 Complaints/compliments	67	70	43	65	70	74	98
Q26 Illness prevention	67	73	47	68	73	77	98
Q27 Reminder systems	67	71	43	66	71	76	97
Q28 Second opinion / comp medicine	67	70	46	66	70	75	96
Overall score	72	73	47	68	73	77	98

Your mean score for this question falls in the highest 25% of all means Your mean score for this question falls in the middle 50% of all means Your mean score for this question falls in the lowest 25% of all means

See the supporting documents at the end of this report for percentage score calculation and quartile information.

Graph 2: Your mean percentage scores in ascending order of performance with benchmark mean scores by list size (2001-4000 patients)





Park Grange Medical Centre Ref: 35276/14478/154 October-2012

^{*} Based on data from 768 practices surveyed between April 2008 and February 2011 with 25 or more responses.

Please note the reliability of your patient feedback may be marginally reduced if less than 25 patient responses per question is achieved. In the event that there are less than 5 patient responses for any question, this score will not be illustrated.

Table 4: Your patient demographics

Number of patient responses by category, your mean percentage scores and benchmarks by practice list size (2001-4000 patients)

Number of Your mean	Benchmark data (%)*					
responses score (%)	National mean score (%)	Minimum	Lower Quartile	Median	Upper Quartile	Maximur

Age

Under 25	9	75
25 - 59	48	73
60 +	4	-
Blank	5	58

72	42	65	72	79	100
74	47	69	74	79	98
-	-	-	-	-	-
73	37	65	74	81	100

Gender

Female	33	71
Male	30	74
Blank	3	-

74	49	70	75	79	99
76	49	71	76	81	97
_	-	-	-	-	_

Visit usual practitioner

Yes	44	75
No	14	66
Blank	8	68

76	52	72	76	81	98
70	36	64	71	77	100
73	44	66	73	80	100

Years attending

< 5 years	10	77
5 - 10 years	20	71
> 10 years	29	72
Blank	7	67

74	46	69	75	80	100
74	42	69	75	80	96
75	50	71	76	80	98
74	38	67	74	81	100

^{*} Based on data from 768 practices surveyed between April 2008 and February 2011 with 25 or more responses.

Demographic category mean percentage scores are calculated from all the ratings from all questions for that demographic group.

Please note the reliability of your patient feedback may be marginally reduced if less than 25 patient ratings per category is achieved. In the event that there are less than 5 patient responses for any question, the corresponding score will not be illustrated.

Please see the supporting documents at the end of this report for percentage score calculation and quartile information.



All written patient comments have been included in their entirety but details which could identify a specific patient have been removed to ensure anonymity.

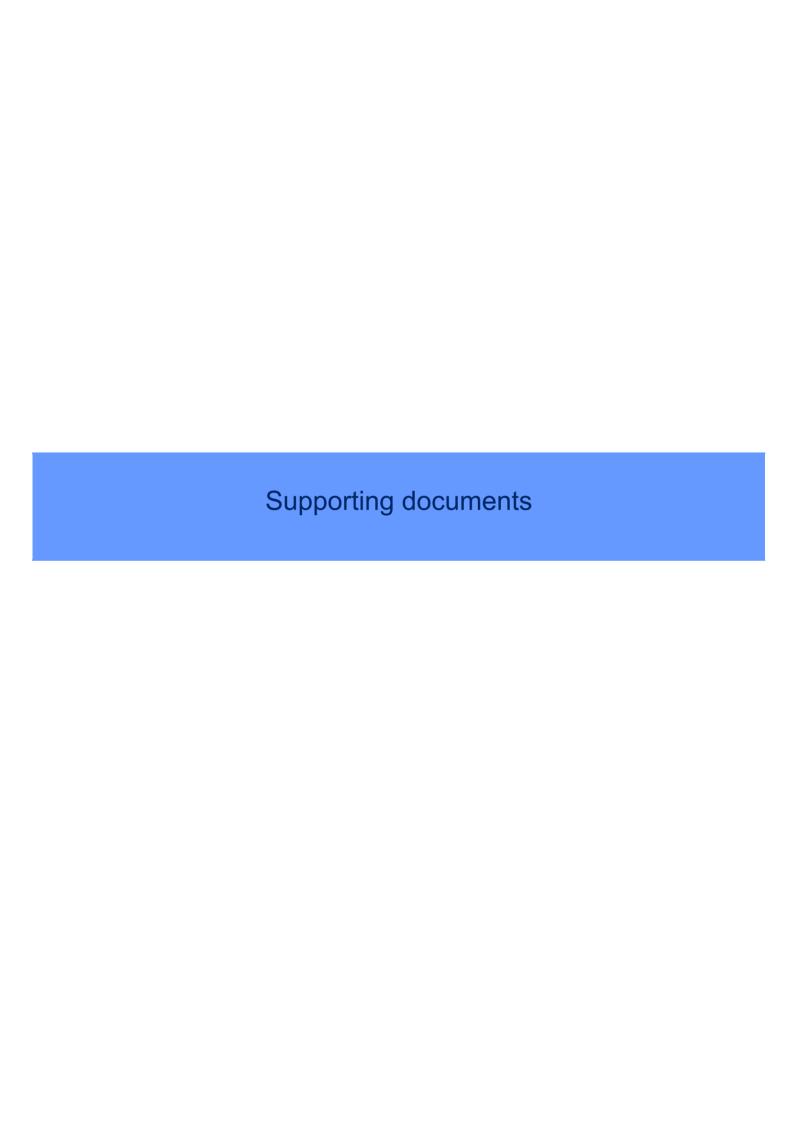
Comments about how the practice could improve

- I would like to make bookings through the internet.
- I'm very pleased with the practice, they are very friendly and efficient. Waiting times could be improved.
- No, that all very excellent.
- Updates with requests made by patients (quicker). Services requested made more easier.
- In my opinion this practice is well organised, no improvement necessary.
- Allow a couple of times to make appointments rather than just eight o'clock to 9 o'clock. This makes things a bit difficult.

Comments about how the doctor/nurse could improve

• No need for improvement as they are all excellent in their work.





Supporting documents

Details of score calculation

The score provided for each question in this questionnaire is the mean (average) value of all of the ratings from all patients who completed the question. It is expressed as a percentage - so the best possible score is 100%.

Example using data from your Q1 Opening hours satisfaction

Total number of patients responses = 66

Questionnaire rating scale	Poor	Fair	Good	Very Good	Excellent	Blank/spoilt
Number of ratings	1	5	21	25	14	0
Value assigned to each rating	0	25	50	75	100	n/a

 $\frac{\text{(number of Poor ratings x 0) + (number of Fair ratings x 25)}}{\text{+(number of Good ratings x 75) + (number of Excellent ratings x 100)}}{\text{(Total number of patient responses - number of blank/spoilt)}} = \frac{(1 \times 0) + (5 \times 25) + (21 \times 50) + (25 \times 75) + (14 \times 100)}{(66 - 0)} = 4,450/66$

Your mean percentage score for Q1 = 67%

Explanation of quartiles

In statistics a quartile is any one of the three values that divide data into four equal parts, each part represents ¼ of the sampled population.

Quartiles comprise:

Lower quartile, below which lies the lowest 25% of the data The median, cuts the data set in half Upper quartile, above which lies the top 25% of the data

Please note that the benchmarks presented in this report are based on data obtained from a volunteer sample of practices, and as such may be artificially high.

P7

Question	Your mean score (%)
Q1 Opening hours satisfaction	67

Benchmark data (%)*						
Min	Lower quartile	Median	Upper quartile	Max		
44	62	66	71	99		

^{*} Based on data from 3,027 practices surveyed between April 2008 and March 2011 with 25 or more responses.



Supporting documents

Page by page guide to the interpretation of your report

Page 1

The frequency distribution table (table 1) shows the number of patient ratings from poor to excellent and the number of 'blank/spoilt' responses for every question (a blank response is where a patient did not respond to the question and a spoilt response is where more than one tick box option was chosen or if the questionnaire was defaced). If these values are added up, for any one question, this will equate to the total number of patients surveyed (shown in the top right hand corner of the page). This table clearly shows the degree of satisfaction patients have with each aspect of the practice considered. Please note the spread of the ratings. Are they widely spread or closely packed around one or two specific ratings? One or two higher or lower ratings can make a big difference to your mean percentage scores illustrated in tables 2 and 3.

Page 2

The mean percentage score and benchmark table (table 2) illustrates your mean percentage scores for each question calculated from the data in table 1. Each score is the mean (average) score calculated from valid patient ratings (i.e. not the blank/spoilt responses) expressed as a percentage (see score calculation sheet also in the supporting document section of your report). It has been established by our statisticians that the reliability of your patient feedback for any one question may be marginally reduced if less than 25 valid patient responses is achieved (this number can be determined from table 1). In the event that there are less than 5 patient responses, the corresponding score for the question will not be illustrated.

Your scores have been displayed in colour coded boxes to indicate how your score falls within the benchmark data (within the highest 25%, the middle 50% or the lowest 25% of all the mean percentage scores achieved by all practices in the benchmark sample). The provenance of the benchmark data is provided in the footer below the table.

Graph 1 illustrates your mean percentage scores in ascending order of performance with benchmark means from all participating practices.

Page 3

Table 3 and graph 2 are the same as for page 2, but with benchmarks provided relevant to your practice list size. Evidence indicates that practices with smaller list sizes tend to perform better than those with larger list sizes.

Page 4

Table 4 shows the number of patient responses from each 'demographic' group detailed on the questionnaire i.e. age, gender, if the patient saw their usual practitioner or not and the number of years attending the practice. Demographic category mean percentage scores are calculated from all the ratings from all questions for that demographic group. Associated benchmark mean scores relevant to your practice list size are also provided.

The same criteria concerning reliability of the feedback as explained in Page 2 above applies.

Page 5

Patient comments usually reflect scores achieved. The IPQ was designed to simulate the patient's chronological journey through their visit to the practice. Although the questions in the IPQ are generic, comments can pinpoint specific issues identified by the patient from any part of this journey. If there is a particular problem within the practice e.g. getting through in the morning on the telephone or the lack of chairs in the waiting room suitable for the elderly, this can be clearly picked up in the themes and frequency of comments.

In order to ensure patient anonymity, any personal identifiers are removed. In the unlikely event that we receive a written comment which might relate to serious professional misconduct (e.g. allegations of sexual assault), the comment would be referred to our Clinical Associate who would discuss the matter with you.



Park Grange Medical Centre

Improving Practice Questionnaire



OFFICE USE ONLY	Org ID
	Survey ID
	Practitioner ID

You can help this general practice improve its service

- This practice would welcome your honest feedback
- · Please read and complete this survey after you have seen the
- No-one at the practice will be able to identify your personal responses
- · Once completed, please return this survey to reception in the envelope provided

Please mark the box like this **W** with a ball point pen. If you change your mind just cross out your old response and make your new choice.

When giving your feedback, please only consider the consultation you have had today.

Abo	out the practice	Poor	Fair	Good	Very good	Excellent
1	Your level of satisfaction with the practice's opening hours					
2	Ease of contacting the practice on the telephone					
3	Satisfaction with the day and time arranged for your appointment					
4	Chances of seeing a doctor/nurse within 48 hours					
5	Chances of seeing a doctor/nurse of <u>your</u> choice					
6	Opportunity of speaking to a doctor/nurse on the telephone when necessary				J	
7	Comfort level of waiting room (e.g. chairs, magazines)		Æ	ON		
8	Length of time waiting in the practice	MF		0N NO1	C	OPY
Abo	Out the doctor/nurse (whom you have just seen) My overall satisfaction with this visit to the doctor/nurse is The warmth of the doctor/nurse's greeting to me was On this visit I would rate the doctor/nurse's ability to really listen to me as	Poor	10		Very good	Excellent
9	My overall satisfaction with this visit to the doctor/nurse is					
10	The warmth of the doctor/nurse's greeting to me was					
11	On this visit I would rate the doctor/nurse's ability to really listen to me as					
12	The doctor/nurse's explanations of things to me were					
13	The extent to which I felt reassured by this doctor/nurse was					
14	My confidence in this doctor/nurse's ability is					
15	The opportunity the doctor/nurse gave me to express my concerns or fears was					
16	The respect shown to me by this doctor/nurse was					
17	The amount of time given to me for this visit was					
				Ple	ase turn o	over 🗅





Ab	out the doctor/nurse (continued)	Poor	Fair	Good	Very good	Excellent	
18	This doctor/nurse's consideration of my personal situation in deciding a treatment or advising me was						
19	The doctor/nurse's concern for me as a person on this visit was						
20	The extent to which the doctor/nurse helped me to take care of myself was						
21	The recommendation I would give to my friends about this doctor/nurse would be						
Abo	out the staff	Poor	Fair	ON	V ry good	Excellent	
22	The manner in which you were treated by the reception staff	MP			r.C)PY	
23	Respect shown for your privacy and confidentiality		PN		4		
24	Information provided by the practice about its service (e.g. repeat prescriptions, test results, cost of private certificates etc)	ED					
Fin	The manner in which you were treated by the reception staff Respect shown for your privacy and confidentiality Information provided by the practice about its service (e.g. repeat prescriptions, test results, cost of private certificates etc)	Poor	Fair	Good	Very good	Excellent	
25	The opportunity for making compliments or complaints to this practice about its service and quality of care						
26	The information provided by this practice about how to prevent illness and stay healthy (e.g. alcohol use, health risks of smoking, diet habits etc)						
27	The availability and administration of reminder systems for ongoing health checks is						
The practice's respect of your right to seek a second opinion or complementary medicine was							
Any	comments about how this <u>practice</u> could improve its service?						
Any	comments about how the doctor/nurse could improve?						
TI	The following questions provide us only with general information about the range of people who have responded to this survey. No one at the practice will be able to identify your personal responses.						
How in ye	, , , , , , , , , , , , , , , , , , , ,	low many ye een attendir					
	Under 25 Female Yes	Less t	nan 5 yea	rs			
	25-59	5-10 y					
	60+	More t	han 10 ye	ears			

Thank you for your time and assistance

Format and design by CFEP UK Surveys. Processing of any data entered on this questionnaire by anyone other than CFEP UK Surveys is strictly forbidden. REV 1.94



Certificate of Completion

This is to certify that

Park Grange Medical Centre

141 Woodhead Road
Bradford
West Yorkshire
BD7 2BL

Practice List Size: 2531 Surveys Completed: 66

has completed the

Improving Practice Questionnaire

Completed on 24 October 2012

Michael freco.

Michael Greco
Director



Thank you to all patients who participated in this survey. By letting the practice know your views, positive changes can be made for the benefit of all patients.